LAKE COUNTY COMMISSIONERS' MEETING MINUTES

JERRY C. CIRINO, COMMISSIONER JASON W. BOYD, ADMINISTRATOR

JOHN R HAMERCHECK, COMMISSIONER LEGAL COUNSEL

RON YOUNG, COMMISSIONER MIKE MATAS, BUDGET DIRECTOR NEWS MEDIA

JENNIFER BELL, CLERK

(Tape 2019-12012

CALL TO ORDER: Commissioner Cirino called the Meeting to order at 10:05 a.m. Thursday, December 12, 2019.

ROLL CALL: Upon roll being called, Commissioners Cirino, Hamercheck and Young were present.

APPROVAL OF MINUTES:

Upon a motion by Commissioner Hamercheck, seconded by Commissioner Young, the minutes of the Regular Meeting of November 21, 2019, November 26, 2019 and December 3, 2019, were approved as follows: "AYES": Commissioners: Cirino, Hamercheck and Young "NAYS": None

OPEN TO THE PUBLIC: Commissioner Cirino asked if anyone in the audience wished to address the Board. No one present wished to address the Board at this time.

RESOLUTIONS:

13. RESOLUTION HONORING EDWARD ZUPANCIC FOR 32 YEARS OF DEDICATED SERVICE AS LAKE COUNTY AUDITOR (20191212\F01)(C-126)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None Commissioner Cirino stated that the Board is delighted to have Ed and Penny Zupancic and their entire family present for today's meeting. Commissioner Cirino read the resolution and the Board presented the resolution to Mr. Zupancic.

County Prosecutor, Mr. Charles Coulson, spoke of Mr. Zupancic's accomplishments and thanked him for his years of service. Budget Director, Mr. Michael Matas, stated that he had the pleasure of working for Mr. Zupancic for 5 years and it was an honor and privilege to work for him. He expressed how much both Mr. Zupancic and his wife, Penny, meant to him. Mr. Zupancic always stressed 3 very important things to Mr. Matas and his employees; God, Family and Friends, and work. Ms. Ellen Chamberlin of Willoughby stated that Mr. Zupancic is a great example of what a politician should be. Explaining that, even when he was unopposed in an election, he would show up to events and make every effort to keep voters informed of the functions and services the Auditor's Office provides. Ms. Jan Clair, on behalf of Mr. Dale Fellows and the Republican Party, stated it has been an honor to have him represent the Party and he has always been a great public servant. Several of Mr. Zupancic's former employees expressed their gratitude and appreciation for Mr. Zupancic. Commissioner Young thanked Mr. Zupancic for his many years serving Lake

Mr. Zupancic thanked the Board for the Special Resolution. He expressed his gratitude to Ms. Michele Pennell for stepping in for him and to all his employees for the great job they did during his absence. Current County Auditor, Mr. Chris Galloway, shared the many well wishes he has received for Mr. Zupancic and thanked him for the wonderful staff Mr. Zupancic left in place when he took over.

Mr. Zupancic wished everyone a very Merry Christmas.

1. RESOLUTION APPROVING FINAL ESTIMATE NO. 11 (RELEASE OF RETAINAGE) IN THE AMOUNT OF \$92,720.00 WITH NERONE AND SONS, INC. AND ACCEPTING A THREE YEAR MAINTENANCE BOND IN THE AMOUNT OF \$231,800.00 FOR GLYCO I PUMP STATION AND PROUTY ROAD PUMP STATION IMPROVEMENT PROJECT 390-S FOR THE LAKE COUNTY DEPARTMENT OF UTILITIES (20191212\U01)(UT-4)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

2. RESOLUTION APPROVING FINAL ESTIMATE NO. 4 (RELEASE OF RETAINAGE) IN THE AMOUNT OF \$10,399.88 WITH DAVIS DIGGERS, INC. AND ACCEPTING A THREE YEAR MAINTENANCE BOND IN THE AMOUNT OF \$29,092.00 FOR LAKESHORE BOULEVARD WATERLINE CROSSOVER PROJECT 411-W FOR THE LAKE COUNTY DEPARTMENT OF UTILITIES (20191212\U02)(UT-4)

On a motion by Commissioner Young, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

3. RESOLUTION INCREASING APPROPRIATIONS AND TRANSFERRING CASH IN LAKE COUNTY DEPARTMENT OF UTILITIES WATER OPERATING FUND AND PROJECT FUND 595, ERIE STREET WATERLINE REPLACEMENT PROJECT 413-W (20191212\U03)(UT-2)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

4. RESOLUTION APPROVING LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES VOUCHERS DATE OF WARRANT DECEMBER 20, 2019, IN THE AMOUNT OF \$420,365.59 (20191212\JFS01)(JFS-14)

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

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 RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE AN AGREEMENT FOR STOP LOSS INSURANCE WITH AMERICAN FIDELITY ASSURANCE COMPANY FOR THE LAKE COUNTY GOVERNMENT SELF-INSURED MEDICAL BENEFIT PROGRAM, EFFECTIVE JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 (20191212\C01)(INS)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck. Director of Administrative Services, Mr. Joel DiMare, explained that this is an annual agreement for stop loss insurance coverage. This year, the County will increase our threshold from \$250,000 to \$300,000 which will help with premiums. The County will assume more of the risk in-house. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

6. RESOLUTION AMENDING THE FEE SCHEDULE FOR THE LAKE COUNTY BUILDING INSPECTION DEPARTMENT, EFFECTIVE JANUARY 1, 2020 (20191212\C02)(C-6)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

7. RESOLUTION AUTHORIZING EXECUTION OF AGREEMENTS BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS AND VARIOUS ENTITIES AND ORGANIZATIONS FOR THE FY-2019 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS (20191212\C03)(C-46)

On a motion by Commissioner Young, seconded by Commissioner Hamercheck. Home Program Coordinator, Ms. Marian Norman, was present and stated that this and the following resolution are award agreements and follow the annual HUD processes. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

8. RESOLUTION AUTHORIZING EXECUTION OF AGREEMENTS BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS AND VARIOUS ENTITIES AND ORGANIZATIONS FOR THE FY-2019 AND PRIOR YEARS HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS (20191212\C04)(C-34b)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

9. RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$3,359,239.96 (20191212\BC01)(C-4)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

10. RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$1,084,036.29 (20191212\BC02)(C-17)

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

11. RESOLUTION INCREASING APPROPRIATIONS FOR VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS (20191212\BC03)(C-111)

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

12. RESOLUTION TRANSFERRING CASH AND APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS (20191212\BC04)(C-111)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

DEPARTMENTAL REPORTS:

<u>UTILITIES</u> – Sanitary Engineer, Mr. Randy Rothlisberger, stated that as a part of the landfill operations within Solid Waste Management District is funded through a \$2.00 tipping fee. He explained that part of this fee is used to pay for the special collections that are held throughout the year. The Solid Waste Management District must complete a 5 year plan update. The Policy Committee, which determines the 5 year plan, is in need of two members. One of these positions is open to anyone from the general public living in Lake County and the second position is open to a member of the business, industrial or commercial community within Lake County.

JOB AND FAMILY SERVICES – none.

<u>COUNTY ADMINISTRATOR</u> – Mr. Boyd offered his thanks to Commissioner Young for the information he provided regarding the Diesel Trust Fund. He explained that Fleet Manager, Mr. John Thrower, applied for funding from the Diesel Trust Fund. Mr. Thrower was recently notified that Lake County would be receiving funds totaling \$947,000. from the \$13 million settlement. These funds will allow the County to replace nine aging diesel fleet vehicles. Mr. Boyd congratulated Mr. Thrower for the great job he did in applying for this funding.

<u>FINANCE</u> – Budget Director, Mr. Michael Matas, stated that the temporary General Fund Budget resolution and possibly the outside general fund resolution would be on the agenda for consideration by the Board at next week's Commissioners meeting. Mr. Matas also stated that Budget Hearings will be scheduled for the first half of January and is asking that only Departments with concerns regarding their budget request a hearing.

DECEMBER 12, 2019

<u>CLERK</u> –Commissioners Clerk, Ms. Jennifer Bell, stated that the next Commissioners Meeting will be held on Thursday, December 19, 2019 at 10:00 a.m.. She also gave an update on the Boards and Commissions terms that will be expiring at the end of the year and stated all information can be found on the Commissioners website.

LEGAL - none.

OLD BUSINESS: - none.

NEW BUSINESS: - Commissioner Hamercheck gave an update on the 2020 Complete Count Census Committee. He stated that the Committee has met with governmental and non-governmental entities. He also stated that he had several discussions at the CCAO Conference regarding Lake County's involvement with the 2020 Census. Commissioner Hamercheck received much positive feedback from CCAO members throughout the state and stated that Lake County could be used as a model of how other counties could run their Census. Commissioner Hamercheck stressed the importance of the 2020 Census stating that every person who is not counted by the census could cost the County and its communities up to \$1,800 per person. The undercount of Lake County residents in the last Census equates to the size of the City of Mentor. He explained that an accurate census provides Lake County with federal and state funding as well as federal and state representation. Commissioner Cirino thanked Commissioner Hamercheck for his leadership on the Complete Count Committee. Commissioner Young discussed the background of the diesel settlement and how the funds were distributed.

<u>OPEN TO THE PUBLIC</u>: Commissioner Cirino asked if anyone in the audience wished to address the Board.

Ms. Ellen Chamberlin of Willoughby, addressed Jobs and Family Services Director, Mr. Matthew Battiato, asking how many people were in danger of losing their monthly food stamp allocation due to upcoming changes. Mr. Battiato responded that at this time it is too soon to know how families will be effected but he will provide an update once he receives more details.

Mr. John Muzik of 45 Coventry Drive in Painesville Twp., asked how many organizations applied for CDBG and Home Program funds. Mr. Boyd stated that there were 45-50 applicants and the amount requested from those applications was \$3.5 million. The total amount of funds allocated was \$1.3 million.

Commissioner Cirino stated that the next regular Commissioner's Meeting is scheduled for Thursday, December 19, 2019 at 10:00 a.m.

<u>EXECUTIVE SESSION</u>: On a motion by Commissioner Young, seconded by Commissioner Hamercheck, the Board convened an Executive Session at 10:30 a.m. to discuss Personnel – Employment, with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Young "NAYS": None

ADJOURN:

On a motion by Commissioner Young, seconded by Commissioner Hamercheck, the Board adjourned the meeting at 11:14 a.m. with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

Minutes approved this ninth day of January, 2020.

BOARD OF LAKE COUNTY COMMISSIONERS

JERRY C. CIRINO, PRESIDENT	RON YOUNG, VICE PRESIDENT	
IOHN R HAMERCHECK COMMISSIONER	IENNIFER BELL CLERK	